

## COURSE OUTLINE

### 1. OVERVIEW

FACULTY	FACULTY OF HUMANITIES AND SOCIAL SCIENCES		
SECTION	DEPARTMENT OF PRIMARY EDUCATION		
LEVEL OF STUDY	UNDERGRADUATE		
COURSE TITLE			
Introduction to Organization and Administration of Education			
COURSE CODE	ΠΕ1306	SEMESTER	3, 5, 7
HOURS per WEEK	3	ECTS	4
COURSE CATEGORY	Elective	COURSE TYPE	Scientific area
LANGUAGE OF INSTRUCTION AND EXAMINATIONS	Modern Greek	PREREQUISITES	
OFFERED TO ERASMUS	YES	ECLASS PAGE	<a href="https://eclass.uth.gr/courses/PRE_U_221/">https://eclass.uth.gr/courses/PRE_U_221/</a>

### 2. LEARNING OUTCOMES

<b>Learning Outcomes</b>
<p>Upon successful completion of the course, students are expected to:</p> <ul style="list-style-type: none"> <li>Demonstrate knowledge and understanding of the fundamental concepts, theories, and principles of educational organization and administration, based on current developments in the field of Educational Administration.</li> <li>Understand the roles, responsibilities, and processes governing the operation of educational organizations, considering recent developments at both local and international levels.</li> <li>Apply acquired knowledge professionally to analyze and solve problems related to the organization and administration of education.</li> <li>Develop and support arguments and solutions for issues concerning educational organizations.</li> <li>Gather and interpret relevant data to form judgments regarding social, scientific, or ethical issues in the organization and administration of education.</li> <li>Critically analyze and synthesize alternative approaches to solving problems in school organizations to improve their effectiveness.</li> <li>Communicate effectively information, ideas, problems, and proposed solutions related to the organization and administration of education to both specialized and non-specialized audiences.</li> <li>Develop knowledge acquisition skills that enable further studies in the field of education organization and administration.</li> </ul>
<b>General Competencies</b>
<ul style="list-style-type: none"> <li>Decision-making</li> <li>Autonomous work</li> <li>Teamwork</li> <li>Respect for diversity and multiculturalism</li> <li>Critical and self-critical thinking</li> </ul>

### 3. CONTENT

<p>Historical and theoretical foundations of educational administration.</p> <p>Basic principles of organization and administration.</p> <p>System theory: the school as a social system.</p> <p>The Getzels and Guba model.</p> <p>Internal and external environment of the school.</p> <p>Bureaucratic structures.</p> <p>The functions of planning and programming in education.</p>
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Structures of educational systems: The Greek educational system.

Duties, rights, and responsibilities of educators.

Introduction to leadership theories: The role of the principal in the school unit.

School culture and school climate.

Decision-making theories.

Evaluation of educational work and educators.

#### 4. TEACHING AND LEARNING METHODS - ASSESSMENT

<b>TEACHING MODE</b>	In person		
<b>USE OF ICT</b>	Slide show/eClass / videos		
<b>COMPULSORY ATTENDANCE</b>	NO	<b>MAXIMUM NUMBER OF ABSENCES:</b>	
<b>TEACHING ORGANIZATION</b>	<b>Activity</b>		<b>Semester Workload (hours)</b>
	Lectures		39
	Literature study & analysis		30
	Examination		31
	Course total		<b>100</b>
<b>EVALUATION</b>	<b>Type</b>	<b>Format</b>	<b>Weighting</b>
	Final written exam	Short Answer Questions Open-Ended Questions	100%
	Description of other evaluation method / Evaluation criteria:		

#### 5. RECOMMENDED BIBLIOGRAPHY

<b>Core textbooks (available through the Eudoxus service)</b>
Λαζαρίδου, Α. (2019). Η Μελέτη Περίπτωσης στην Εκπαιδευτική Διοίκηση. Αθήνα: Εκδόσεις Ίων
Πασιαρδής, Π. (2014). Εκπαιδευτική Ηγεσία: Από την περίοδο της ευμενούς αδιαφορίας στη σύγχρονη εποχή. Αθήνα: Εκδόσεις Μεταίχμιο.
Αθανασούλα-Ρέππα, Α. (2008). Εκπαιδευτική Διοίκηση και Οργανωσιακή Συμπεριφορά. Εκδόσεις Ίων, Αθήνα.
<b>Other books / Notes</b>
Πέτρου, Α. & Αγγελίδης, Π. (2016). Εκπαιδευτική Διοίκηση και Ηγεσία. Επιστημολογική βάση, ερευνητικές προσεγγίσεις και πρακτικές. Αθήνα: Εκδόσεις Διάδραση
Μπρίνια, Β. (2008). Μάνατζμεντ Εκπαιδευτικών Μονάδων και Εκπαίδευσης. Αθήνα: Εκδόσεις Σταμούλη
Ανδρέου, Α. (1999). Θέματα οργάνωσης και διοίκησης της εκπαίδευσης και της σχολικής μονάδας. Αθήνα: Νέα σύνορα, Λιβάνης.
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Dubrin A. J. (1998), Βασικές Αρχές Μάνατζμεντ, Επιμέλεια Ν. Σαρρής, Εκδόσεις ΕΛΛΗΝ, 4η Έκδοση, Αθήνα.
Δημητρόπουλος Ε. (2003), Αποφάσεις – Λήψη Αποφάσεων, Εκδόσεις Γρηγόρη, Αθήνα.
Ζαβλανός Μ. (1998), Μάνατζμεντ, Εκδόσεις Έλλην, Αθήνα.
Ιορδανίδης, Γ. (2002). Ο ρόλος του Προϊστάμενου Διεύθυνσης και Γραφείου Εκπαίδευσης. Θεσσαλονίκη: Κυριακίδη.
Ψαχαρόπουλος, Γ. (1999). "Οικονομική της Εκπαίδευσης". Αθήνα: Εκδ. Παπαζήση,.
<b>Scientific journals</b>
Educational Administration Quarterly
Journal of Educational Administration
International Journal of Educational Management
School Leadership & Management
Journal of Educational Change
Leadership and Policy in Schools
<b>Scientific articles</b>
Bolman, L. G., and Deal, T. E. (2014) How Great Leaders Think: The Art of Reframing. (San Francisco, Jossey-Bass)
Bolman, L. G., and Deal, T. E. (2010) Reframing the Path to School Leadership: a Guide for Principals and Teachers, 2d ed. Corwin.

- Cristiano, J.J., Liker, J.K. and White III, C.C., (2010), "Customer-driven product development through quality function deployment in the US and Japan", *Journal of Product Innovation Management*, 286-308
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- Ian Isaac, "Training in Risk Management", *International Journal of Project Management*, Vol. 13, No 4, p. 225-229, Great Britain, 1995.
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- Paton R.A. and McCalman, J. (2012), "Change Management: A Guide to Effective Implementation" (2nd ed). Sage, London.
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- Ramamoorthy, S. (2003), "Internal auditing: history, evolution, and prospects". *Research Opportunities in Internal Auditing*, p.1-23
- Sergiovanni, Thomas J. (1990). *Value-added leadership: How to get extraordinary performance in schools*. Florida: Harcourt Brace Jovanovich.
- Verdis A., Kriemadis, T., & Pashiardis, P. (2003). Historical, comparative and statistical perspectives of school effectiveness research: rethinking educational evaluation in Greece. *The International Journal of Educational Management*, 17 (4), 115-169

#### Other